

Odessa Town Council Minutes  
Monday, September 26, 2016-7:00 p.m.

CALL TO ORDER

Mayor Hubbard called the meeting to order at 7:00 p.m. Present were Mayor Hubbard, Councilmember Lobe, Councilmember Goetz, Councilmember Crossley, Councilmember Watkins, PWD Webster, Fire Chief Strebeck, Police Chief Clark, Clerk-Treasurer Kiesz and members of the public.

ADDITIONS TO AGENDA

Approval Building Permit 2016-19 for a re-roof at 611 W. Fourth Ave. was added to the agenda.

APPROVAL OF COUNCIL MINUTES

The Council minutes of September 12, 2016 were approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Lobe.

APPROVAL SEPTEMBER BILLS-APPROVAL SEPTEMBER PAYROLL

- Claims Clearing Checks No. 6433 thru 6446 totaling \$19,486.40
- Payroll Clearing Checks No. 6410 thru 6432, plus EFT totaling \$42,132.60

were approved and carried upon a motion by Councilmember Crossley, seconded by Councilmember Lobe.

PUBLIC COMMENTS

No comments or questions were offered from the public.

AMERIFARMS PROCESSING

Councilmember Goetz reported that Amerifarms are waiting for a power pole/transfer placement.

ANNEXATION

Councilmember Lobe reported he has gathered information regarding an annexation, but has not spoken to the Town Attorney regarding the information.

LPCA

Bob Grandy, LPCA representative requested a discussion with the Council regarding the sewer charges for LPCA and surcharges in regard to lab results. The Council informed Mr. Grandy information has been received from the Town's engineer regarding this matter and it has been recommended the sewer charges for LPCA should include the four ERUs to be charged, which was effective September 1, 2016 and with the four ERU monthly fee, the allowable contributions by LPCA, to the sewer system will be:

Allowable water flow per day will be 4

Allowable BOD concentration will be 700 mg/L

Allowable total BOD will be 1.2 pounds per day (0.3 pounds per day per ERU (4 ERUS)

Allowable total TSS will be 0.4 pounds per day (0.1 ppd/ERU (4 ERUS)

The engineer reported that one ERU concentration is about 0.3 pounds per day of BOD and 0.1 pounds of TSS per day. It will also be the responsibility of LPCA to provide the Town with copies of monthly DMRs, by the 15<sup>th</sup> of each month, commencing October 1, 2016, to verify that LPCA is within these limits. If the reports are not delivered to the Town by the 15<sup>th</sup> of each month, a twenty dollar \$20.00 charge will be added to the sewer charge. If the limits are exceeded, a surcharge 50% (one-half) of the current charge of a full ERU for LPCA will be charged. The consensus of the Council was to agree to amend BOD and TSS overage charges and add a charge for non-delivery of LPCA lab results.

#### LEXIPOL

Discussion continued regarding contracting with Lexipol for policies and procedures for the police department. Police Chief reported Lexipol will prorate, with the invoice coming in November with the payment due February, 2017. It was the Council's decision to approve the contract with Lexipol, commencing on October 1, 2016, upon a motion approved and carried by Councilmember Lobe, seconded by Councilmember Goetz.

Discussion was held regarding the police department policy and procedure for body worn cameras. It was the Council's decision to table the matter until the next meeting.

#### RESOLUTION 2016-7-INTERLOCAL AGREEMENT WITH AWC/MRSC

Resolution 2016-7, a resolution entering into an Interlocal Agreement with AWC/MRSC was reviewed and discussed. Resolution 2016-7 was approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Watkins.

#### RESOLUTION 2016-8-POLICE DEPT. BODY WORN CAMERAS

Resolution 2016-8 was tabled until the next meeting.

#### APPROVAL BUILDING PERMITS

- Building Permit 2016-18 for a re-roof at 514 S. Birch St.
- Building Permit 2016-19 for a re-roof at 611 W. Fourth Ave.
- Fence Permit for a replacement fence at 202 S. Fourth St.

were approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Watkins.

#### FIRE REPORT

Chief Strebeck reported on departmental activities.

#### POLICE REPORT

Chief Clark reported on departmental activities.

Chief Clark requested permission from the Council to trade the departments current vehicle rifle utilized by Officer Peterson, for a 233 AR. He informed the Council the trade would be at no extra cost to the department. It was the Council's decision to approve the trade of guns.

#### PUBLIC WORKS REPORT

PWD Webster reported on departmental activities.

PWD Webster requested the Town be able to purchase sand, for use on winter roadways, from Lincoln County Public Works, adding the Town has an interlocal agreement with Lincoln County. It was the Council's decision to approve the purchase of sand through Lincoln County.

PWD Webster reported maintenance worker Greenwalt inspected a used vactor truck and street sweeper, both being in excellent condition. He added the Vactor truck cost is \$20,000.00, which was budgeted for in this current year's budget. He reported the street sweeper cost is \$4,000.00 and due to the current poor condition of the Town's current sweeper, would be a necessary purchase. He added he

would be purchasing the street sweeper instead of a pickup, which had been budgeted for in this current year's budget. The vactor truck will be driven back and the street sweeper can be transported to the Town. It was the Council's decision to approve the purchases.

#### CLERK-TREASURER'S REPORT

Clerk-Treasurer Kiesz presented information regarding Life Flight Insurance as a benefit for employees and different costs in relation to the number of employees. The current cost is \$60.00 per employee, if there are less than ten employees. The cost would be \$45.00 per employee, if there were ten or more employees. Discussion was held and it was the Council's decision to offer full-time employees, at no cost to the employee, Life Flight Insurance coverage on an ongoing annual basis, with coverage commencing January, 2017.

She also reported the Clerks' Office would be closed October 5 thru October 7 for the VISION conference, so the Clerk-Treasurer and Deputy Clerk can attend.

#### COUNCILMEMBERS' REPORT

Councilmember Crossley requested the "No Dogs Allowed" signs be erected at the cemetery.

#### MAYOR'S REPORT

Mayor Hubbard reported on the meeting with J.U.B. and potential airport improvement plans for the upcoming five years.

Council Minutes- ADJOURN

With no further matters to discuss, Mayor Hubbard adjourned the meeting at 8:40 p.m.

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Lois Hubbard, Mayor

ATTEST:

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Gail Kiesz, Clerk-Treasurer