

Odessa Town Council Minutes  
Monday, April 25, 2016-7:00 p.m.

CALL TO ORDER

Mayor Hubbard called the meeting to order at 7:00 p.m. Present were Mayor Hubbard, Councilmember Lobe, Councilmember Goetz, Councilmember Watkins, Councilmember Kramer, PWD Webster, Airport Manager Dammel, Clerk-Treasurer Kiesz, Matt Morkert of CenturyWest, Joseph Hojnacki of Apollo Solutions and public citizens.

APPROVAL OF COUNCIL MINUTES

The minutes of April 11, 2016 were approved and carried upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

APPROVAL TREASURER'S REPORT-APPROVAL APRIL BILLS

- Claims Clearing Checks No. 6091 thru 6101 totaling \$14,513.71
- March Treasurer's Report

were approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Lobe.

PUBLIC COMMENTS

Tim Ike of J.U.B was absent.

Joseph Hojnacki of Apollo Solutions presented information to the Council regarding improving energy infrastructure and the grant/match process.

Matt Morkert of CenturyWest presented information to the Council regarding the upcoming First St. Sidewalk Project. He added the contract to proceed with the project bid process, is based on the approval being contingent on TIB's approval. The contract was approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Kramer. The contract will be forwarded to TIB for approval. He then continued to explain the Safe Routes to School program.

Mr. Morkert also presented information to the Council regarding different grant through CDBG, including information regarding loans. He also informed the Council that the water plan will need to be amended. An application for a DOH planning only grant, in the amount of \$51,000.00 for water systems improvements was approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Watkins.

Airport Manager Dammel addressed the Council regarding airport activity.

A public citizen addressed the Council regarding parking in the alleyway which abuts his property.

Upon a motion approved and carried, former Police Chief Coubra was removed from the Town credit card usage, by Councilmember Lobe, seconded by Councilmember Kramer.

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#### RESOLUTION 2016-2- LINCOLN COUNTY SAFETY AND USE TAX INCREASE

Resolution 2016-2 was tabled until the next regularly scheduled Council meeting.

#### APPROVAL BUILDING PERMITS

- Building Permit No. 2016-5 for a re-roof and alteration of roof line at 308 E. Fourth Ave.
- Building Permit No. 2016-6 for a re-roof at 306 S. Fourth St.

were approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Kramer.

#### INCOME SURVEY

Mayor Hubbard reported the results of the income survey shows the Town will qualify to apply for CDBG, DOH, DOE, USDA grants.

#### SET PUBLIC HEARING-CDBG

A public hearing for a potential CDBG grant was set for Monday, May 9, 2016 at 7:00 p.m., upon a motion approved and carried by Councilmember Lobe, seconded by Councilmember Crossley.

#### TIB-RELIGHT WA PROGRAM

Mayor Hubbard explained the Relight WA Program, in that AVISTA will be replacing the street lights with LED lights and that charges incurred, which the Town will be billed for by AVISTA, will be 100% reimbursable through the program. Mayor Hubbard was authorized to proceed upon a motion approved and carried by Councilmember Lobe, seconded by Councilmember Crossley.

#### FIRE REPORT

No report was given.

#### POLICE REPORT

It was reported that SAFRAN has approved the Police Dept. as a monthly finger printing location. The MOU was signed by Chief Coubra and sent to SAFRAN prior to her resignation.

#### PUBLIC WORKS

PWD Webster asked that the John Deere cub tractor/w mower be declared surplus, which will be then given to the Odessa Public School District, in exchange for a sprayer/boom to be used with the four-wheeler. Upon a motion approved and carried by Councilmember Goetz, seconded by Councilmember Lobe the John Deere cub tractor/w mower was declared surplus and the exchange with the Odessa School District for the sprayer/boom approved.

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PWD Webster reported on departmental activities and also discussed sending information to residents/businesses regarding the placements of towels, etc. into the Town sewer system.

#### COUNCILMEMBERS' REPORT

No reports were given.

#### MAYOR'S REPORT

Mayor Hubbard the columbarium is to be installed on May 17, 2016.

She also reported on upcoming meetings, which will be attended by PWD and Councilmember(s).

#### EXECUTIVE SESSION

A twenty-minute executive session to discuss personnel was called at 9:40 p.m.

The Council meeting was called back to order at 10:00 p.m. No decisions were made.

#### ADJOURN

With no further matters to discuss, Mayor Hubbard adjourned the meeting at 10:00 p.m.

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Lois Hubbard, Mayor

ATTEST:

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Gail Kiesz, Clerk-Treasurer