

Odessa Town Council Minutes  
December 12, 2016-7:00 p.m.

CALL TO ORDER

Mayor Hubbard called the meeting to order at 7:00 p.m. Present were Mayor Hubbard, Councilmember Crossley, Councilmember Goetz, Councilmember Lobe, Councilmember Watkins, Councilmember Kramer, Police Chief Clark, Officer Peterson, PWD Webster, Fire Chief Strebeck, Town Attorney DeWulf, Matt Morkert and Stephen Nelson of CenturyWest, Clerk-Treasurer Kiesz and members of the public.

APPROVAL OF MINUTES

The Council minutes of November 28, 2016 were approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Watkins.

APPROVAL FINANCIALS

- Claims Clearing Checks No. 6582 thru 6607, plus EFT totaling \$42,182.67
- November Treasurer's Report

were approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Kramer.

PUBLIC COMMENTS

Matt Morkert and Stephen Nelson, CenturyWest, reported to the Council on the Water Improvement Project and the Pavement Management Plan. The Council was informed that there will be no TIB funded projects or Safe Routes to School. The Council was informed regarding the Water Improvement Plan work is being done on the design and water meter technology.

They reported to the Council the Alder Sidewalk Project will be resubmitted by December 30, 2016, with QUADCO requesting resubmittals. A QUADCO meeting report was given to the Council also.

ANNEXATION

Town Attorney DeWulf reported on the annexation project. Discussion was held. He informed the Council, a meeting with parties involved would be scheduled for January.

RISK MANAGEMENT POOL

Discussion was held, with no new information offered.

It was the consensus of the Council to send a letter to AWC pending health insurance. Councilmember Watkins will be researching the matter.

ORDINANCE NO. 678-2017 BUDGET

Ordinance No. 678, an ordinance adopting the 2017 Budget was read and reviewed. Ordinance No. 678 was read for the second reading, approved and carried upon a motion by Councilmember Watkins, seconded by Councilmember Lobe.

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#### RESOLUTION 2016-11—WATER RATE SCHEDULE

Resolution 2016-11, a resolution regarding the water rate schedule was reviewed and discussed. Resolution 2016-11 was approved and carried upon a motion by Councilmember Goetz, seconded by Councilmember Watkins.

#### RESOLUTION 2016-12—SEWER RATES

Resolution 2016-12, a resolution regarding sewer rates was reviewed and discussed. Resolution 2016-12 was approved and adopted upon a motion by Councilmember Watkins, seconded by Councilmember Goetz.

#### RESOLUTION 2016-13—AIRPORT RATES

Resolution 2016-13, a resolution regarding airport rates was reviewed and discussed. Resolution 2016-13 was approved and adopted upon a motion by Councilmember Lobe, seconded by Councilmember Kramer.

#### RESOLUTION 2016-14—POLICE DEPARTMENT POLICY MANUAL

Resolution 2016-14, a resolution regarding the utilization of LexiPol for the Department's Policy Manual was reviewed and discussed. Resolution 2016-14 was approved and carried upon a motion by Councilmember Crossley, seconded by Councilmember Goetz.

#### RESOLUTION 2016-15—WATER SYSTEM PLAN

Resolution 2016-15, a resolution adopting the Six-Year Water System Plan was reviewed and discussed. Resolution 2016-15 was approved and carried upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

#### APPROVAL BUILDING PERMITS

- Building Permit No. 2016-26 for shop at 501 W. Sixth Ave.

was approved and carried upon a motion by Councilmember Watkins, seconded by Councilmember Lobe.

#### FIRE REPORT

Fire Chief Strebeck reported on departmental activities. He added the Fireman auction will be March 4, 2017 and added the surplus school bus will be placed in the auction. Chief Strebeck informed the Council that a rescue truck is going to be available from the State Auction Site and that the Volunteer District would be purchasing the truck, requesting the Town to pay for insurance and license fees. The Council agreed to Chief Strebeck's request.

#### POLICE REPORT

Police Chief Clark reported on departmental activities and added he continues to review updated policies, email provider domains and other law enforcement matters.

PUBLIC WORKS' REPORT

PWD Webster reported on departmental activities. He also reported Dept. of Labor and Industries had completed their on-site walk through. PWD Webster reported he would be completing necessary policies for approval by Council.

PWD Webster added he would be meeting with CenturyWest on Dec. 15, 2016 and will be requesting a mandatory work-through before bidding regarding the Water Improvement Project.

COUNCILMEMBERS' REPORT

Discussion was held regarding lighting at the recycle bin location.

Councilmember Goetz reported on the QUADCO meeting which he attended. Councilmember Watkins and Councilmember Goetz will be meeting with the Chamber President.

MAYOR'S REPORT

Mayor Hubbard reported she will be meeting with Apollo on January 9, 2017. She also reported regarding a conference call with Mary Vargas, FAA.

Mayor Hubbard reported the airport stakeholders can be invoiced for airport support, but invoicing to be held to her notification to proceed.

It was announced that the regular scheduled Council meeting, on December 27, 2016 will not be held due to lack of quorum. The next Council meeting will be January 9, 2017, as scheduled.

ADJOURN

With no further matters to discuss, Mayor Hubbard adjourned the meeting at 9:35 p.m.

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Lois Hubbard, Mayor

ATTEST:

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Gail Kiesz, Clerk-Treasurer