

Public Hearing  
2016 Budget Amendment  
Monday, November 28, 2016-7:00 p.m.

Mayor Hubbard opened the public hearing for the 2016 budget amendment at 7:00 p.m. Present were Mayor Hubbard, Councilmember Lobe, Councilmember Goetz, Councilmember Crossley, Councilmember Watkins, Police Chief Clark, PWD Webster, and Clerk-Treasurer Kiesz and public citizens.

Mayor Hubbard provided information to the Council and public regarding the unexpected revenues and expenditures for the budget year 2016, explaining the necessity for the budget amendment. Mayor Hubbard asked for questions or comments from the public. No comments or questions were offered.

Public Hearing  
2017 Proposed Final Budget  
Monday, November 28, 2016

Mayor Hubbard opened the public hearing for the 2017 proposed final budget immediately following the budget amendment hearing. Present were Mayor Hubbard, Councilmember Lobe, Councilmember Goetz, Councilmember Crossley, Councilmember Watkins, Police Chief Clark, PWD Webster, and Clerk-Treasurer Kiesz and public citizens.

Mayor Hubbard reviewed and discussion was held regarding the 2017 proposed final budget. It was reported water rates will increase by 2% on the current base rate and sewer rates will increase 5% on O/M. No garbage rate increase is planned at this time. An increase to airport fees, due to a 12.84% WA State Dept. of Revenue Lease Hold Excise Tax was discussed. It was reported employee wages will increase by a 1.5% COLA. Mayor Hubbard asked for questions or comments from the public. No comments or questions were offered.

Odessa Town Council Minutes  
Monday, November 28, 2016

CALL TO ORDER

Mayor Hubbard called the meeting to order immediately following the public hearings. Present were Mayor Hubbard, Councilmember Lobe, Councilmember Goetz, Councilmember Crossley, Councilmember Watkins, Police Chief Clark, PWD Webster, and Clerk-Treasurer Kiesz and public citizens.

APPROVAL COUNCIL MINUTES

- The Council minutes of November 14, 2016
- Continued Council Minutes of November 17, 2016

were approved and carried upon a motion by Councilmember Watkins, seconded by Councilmember Lobe.

APPROVAL FINANCIALS

- Claims Clearing Checks No. 6571 thru 6581, totaling \$19,258.39
- Payroll Clearing Checks No. 6549 thru 6570, plus EFT, totaling \$40,040.62 were approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Crossley.

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#### PUBLIC COMMENTS

No public comments were offered.

#### ST. MATHEWS CHURCH

Discussion was held concerning the sale of St. Mathews Church to an interested citizen. No decision was made.

#### APOLLO

Mayor Hubbard reported she would be contacting the Town of Palouse Mayor regarding APOLLO.

#### SEWER REQUEST-ODESSA DRIVE IN

A letter, from the owner of the Odessa Drive In, requesting a reduction of the number of ERUs that is being charged for the business. The letter explained that the business now only has one bathroom and the other previous bathroom has no plumbing and is now being used as storage. It was the Council's decision to lower the number of ERU, being charged to the Drive In to 1 ERU charge per month effective December 1, 2016, upon a motion approved and carried by Councilmember Lobe, seconded by Councilmember Goetz.

#### ORDINANCE NO. 677-2016 BUDGET AMENDMENT

Ordinance No. 677, an ordinance amending the 2016 Budget of the Town of Odessa, as adopted by Ordinance No. 673 was read and discussed. Ordinance No. 677 was read, approved and carried upon a motion by Councilmember Lobe, seconded by Councilmember Watkins.

#### FIRE REPORT

No report was given.

#### POLICE REPORT

Police Chief Clark reported on departmental activities. He added the recycle bins have been moved.

#### PUBLIC WORKS' REPORT

PWD Webster reported on Departmental activities. He added that Labor and Industries will be completing a walk-through on December 6, 2016.

#### COUNCILMEMBERS' REPORT

Discussion was held concerning upgrading the utility billing system to Vision U2 billing.

Councilmember Watkins reported he plans on meeting with the Chamber President to discuss the Community Center kitchen.

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Discussion was held regarding building cleaning and grounds keeping contracts.

Discussion was held regarding researching other liability insurance providers, with no decision made.

#### MAYOR'S REPORT

Mayor Hubbard reported that the Town was not awarded a TIB grant from the recent street improvement applications submitted.

Mayor Hubbard reported that the Town will accepting comments on the 2017 Water Improvement Project Dec. 1 thru Dec. 16, 2016 at the Clerks' Office, with plans being available for viewing.

#### ADJOURN

With no further matters to discuss, Mayor Hubbard adjourned the meeting at 9:00 p.m.

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Lois Hubbard, Mayor

ATTEST:

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Gail Kiesz, Clerk-Treasurer